



KALAKSHETRA FOUNDATION
Chennai 600041

**RECRUITMENT FOR THE POST OF SECONDARY GRADE TEACHER (SGT) IN
BESANT ARUNDALE SENIOR SECONDARY SCHOOL**

Applications are invited from Indian citizens for the following post in Besant Arundale Senior Secondary School (a Unit of Kalakshetra Foundation), an English Medium school affiliated to CBSE

Name of the Post	No. of Post	Classification	Pay Level
Secondary Graduate Teacher	One (EWS)	Group C	Rs 20600 – 65500 (Pay Level 10 of TN State Govt VII Pay Commission pay scale)

Eligibility and Age Limit

Parameter	Details
Age	Not more than 27 years as on the closing date (27 October 2025)
Essential Qualification	<ol style="list-style-type: none">Higher Secondary with JBT (Junior Basic Training /Plus Two Examination (Senior School Certificate) with JBT3 years' teaching experience in a State/Central Government recognized School

2.1 Date of Birth filled by the candidate in the application form and as recorded in the Matriculation /Secondary Examination Certificate will only be accepted by Kalakshetra Foundation for determining the age. No subsequent request for change will be considered or granted.

2.2 The candidates, who are called for Documents Verification, will be required to bring and produce in original the relevant academic certificates such as Mark Sheets for all years / semesters of Diploma / Graduation / provisional Certificate / Diploma Certificate as proof of having acquired the minimum Educational qualification on or before the cutoff date, failing which his/her candidature will be cancelled. It is reiterated that the result of requisite educational qualification must have been declared by the Institute/University before the closing date of this recruitment.

3. How to Apply

Candidates should submit their duly filled-in application in the prescribed proforma as given in **Annexure - I**.

The application should be filled in with blue/black ball point pen and cover containing the application should be superscribed as '**Application for the post of Secondary Grade Teacher (SGT) in Besant Arundale Senior Secondary School**'. One passport size photograph to be affixed in the application form and one more photograph to be provided separately for affixing in call letter.

Candidates should ensure that the application along with self-attested copies of the testimonials are sent by post so as to reach the Director, Kalakshetra Foundation, Thiruvannamipur, Chennai - 600041 by 05.30 p.m. on 27-10-2025(Monday). Applications received after the closing date shall be summarily rejected.

4. General Instructions to the candidates

- (a) Kalakshetra Foundation reserves the right to cancel, restrict or modify the recruitment process, if need so arises, without assigning any reason. No correspondence whatsoever will be entertained from the candidates regarding conduct and result of test and reason for not being called for test.
- (b) The number of vacancies as indicated in the notification may vary depending upon the vacancies exists at the time of final selection.
- (c) Mere fulfilment of eligibility criteria does not entitle any right for selection. Only shortlisted candidates will be called for written test/ skill test.
- (d) Canvassing in any form will be a disqualification.
- (e) All improper applications, and applications received without self-attested copies of documents mentioned above will be summarily rejected.
- (f) Applications received after the closing date will be rejected.

(g) Success in the examination confers no right of appointment unless the Kalakshetra Foundation is satisfied, after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the service /post.

(h) **Resolution of Tie Cases**

In the event of a tie in the scores of candidates in combined score of written test and skill test, merit will be decided by applying the following criteria, one after another in the given order till the tie is resolved:

1. Date of birth, with older candidate being placed higher.
2. Alphabetical order in which the names of candidates appear.

5. Action against candidates found guilty of misconduct

If any candidate is found to indulge in any of the malpractices in any stage of examination, their candidature for this examination will be cancelled and they will be debarred from the recruitments of KF.

6. KF's decision is final

The decision of the KF will be final and binding on the candidates in all matters relating to eligibility, acceptance/rejection of the applications, penalty for false information, mode of selection, conduct of examination(s) and final selection no enquiry / correspondence will be entertained in this regard.

7. Court's Jurisdiction

Any dispute in regard to the recruitment will be subject to courts/tribunals having jurisdiction in Chennai.

8. Travelling Allowance

No travelling allowance is payable to the candidates for attending the written test / skill test. If the recruitment procedures, written test /skill test extends beyond one day, candidates will have to make their own arrangements for their night stay at Chennai.

9. Scheme of Examination

There will be a written examination of objective-type MCQ for a duration of 3 hours (180 minutes) to be conducted at Besant Arundale Senior Secondary School, Kalakshetra Foundation, Thiruvannamiyur, Chennai 600041. The Scheme of examination, indicative syllabus and model question papers will be published on the website of Kalakshetra Foundation in due course. The Schedule of written test will be intimated to the shortlisted candidates through email as well as through website of Kalakshetra Foundation, www.kalakshetra.in.

KALAKSHETRA FOUNDATION

(An autonomous organization under the Ministry of Culture, Government of India)

Application for the post of
SECONDARY GRADUATE TEACHER - (EWS)
in Besant Arundale Senior Secondary School, Chennai

Please paste a recent
passport size
photograph

1	Name of Applicant (in Block letter)	
2	Category	
	Self-attested copy of valid EWS certificate in prescribed format attached	Yes / No
3	Mother's Name	
4	Father's Name	
5	Address for Communication	
6	Mobile No. (Please give alternate mobile number also for communication)	1. 2.
7	Email Address	
8	Aadhar Number (Optional)	
9	PAN	
10	Date of Birth (DD/MM/YYYY)	
11	Age as on closing date (27-10-2025)	
12	Nationality	

13	Gender				
14	Educational Qualification (Starting from Matriculation / Class X)				
		Year of Passing	Marks % / CGPA	Name of Board/University	
	Class X				
	Class XII				
	Graduation				
	Post-Graduation				
	Teaching Qualifications				
	Others				
15	Teaching Experience (<i>please indicate Class taught and Subject</i>)	No. of Years :			
	Name of Institution	Class	Subject	From	To

DECLARATION

I hereby declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed / false or incorrect or any ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled.

Place

Signature of Candidate

Date