

## Notice Inviting Tender

F.No.A.78/15/2023-24/KF - Dated - 31.07.2023

### Tender Document

Name of work: Construction of Random Rubble  
Compound wall inside the Kalakshetra  
Foundation, Thiruvanmiyur, Chennai 41

PH- 044 – 24524057 / 0836

E-Mail:

[works@kalakshetra.in](mailto:works@kalakshetra.in)

Website: [www.kalakshetra.in](http://www.kalakshetra.in)

Kalakshetra Foundation, an Autonomous Body under the Ministry of Culture, Govt. of India, invites sealed tenders, in the enclosed format from the registered contractors (CPWD/State PWD/Railways/ MES /BSNL Reputed Central or State Public Sector Units/Autonomous Body/ Govt. agencies / contract of similar in nature) for the work of “**Construction of Random Rubble Compound wall inside the Kalakshetra Foundation, Thiruvanmiyur, Chennai 600 041.**”

The sealed tenders along with proof like Registration Certificate, GST.No, PAN No. should reach the Director, Kalakshetra Foundation, Thiruvanmiyur, Chennai- 41, on or before **17.08.2023 up to 1.00 p.m. by post or by hand delivery and the same will be opened on same day at 3.00 p.m.** in the presence of the tenderer or his/ her representatives if they chose to attend. Late/delayed tenders received, due to any reason whatsoever will not be accepted under any circumstances. In case bidder/tenderers/tenderers need any clarification/assistance may contact Engineer officer on any working day during the office hours and can be contacted at 044- 24524057/ 0836.

1.	Name of the work	<b>Construction of Random Rubble Compound wall inside the Kalakshetra Foundation, Thiruvanmiyur, Chennai 600 041.</b>
2	Notice Inviting Tender No	<b>F.No.A.78/15/20233-24/KF - Dated - 31.07.2023</b>
3	Tender documents	The tender documents are to be downloaded either from the Foundation’s website at <a href="http://www.kalakshetra.in">www.kalakshetra.in</a> or <a href="http://www.epublishing.gov.in">www.epublishing.gov.in</a> from <b>02.08.2023, 5.00 p.m.</b> onwards. If there is any difficulty in downloading the documents, same can be collected from the Foundation’s Office free of cost on any working day between <b>10.00 a.m. to 5.00 p.m. till 16.08.2023 - 5.00 p.m.</b>
4	Pre-bid meeting if required	<b>09.08.2023 at 3.00 p.m.</b> (the meeting will be held only if required)- otherwise Queries any will be addressed through official e mail id.
5	Last date and time for receipt of completed Tenders	<b>17.08.2023 up to 1.00 p.m.</b>
6	Date and Time of Opening	<b>17.08.2023 at 3.00 p.m.</b>
7	Estimated cost put to bid	<b>Rs.28,46,546/- (Rupees Twenty eight lakh forty six thousand five hundred forty six only)</b>
8	Amount of Earnest Money Deposit (EMD)	<b>Rs. 56,931/- (Rupees Fifty six thousand nine hundred thirty one only) in the form of Demand draft in favour of Kalakshetra Foundation, Chennai</b>
9	Period of completion of work	<b>75 Days from the date of award of contract</b>

The Kalakshetra Foundation reserves the right to accept or reject, wholly or partly, any or all the applications without assigning any reason whatsoever. Kalakshetra Foundation decision in this regard will be final and binding on all applicants.

## **INSTRUCTIONS TO THE TENDERERS:**

1. The intending bidder/tenderer must read the terms and conditions carefully. He/she should only submit his bid if he/she considers himself eligible and he/she is in possession of all the documents required.

2. The sealed envelope must be super scribed **Name of work: “Construction of Random Rubble Compound wall inside the Kalakshetra Foundation, Thiruvanmiyur, Chennai 600 041.”** with tender inquiry No. and its due date.

3. The tender document should be filled in English and all entries should be typewritten or handwritten but there should not be any overwriting or cutting. Corrections, if any, shall be made by neatly crossing out, initialing, dating and rewriting.

4. **The percentage quoted should be indicated in words as well as in figures.** If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the tenderer does not accept the correction of the errors, the bid shall be rejected.

5. All pages provided in the tender document shall be numbered and submitted as a package along with forwarding letter on agency's/firm's letter head with signed and sealed before their submission.

6. Rates should be quoted as shown in format schedule and all applicable taxes and duties levied by government in all respects.

7. Tenders qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly.

8. The instructions given herein will be strictly binding on the tenderers and deviation, if any, not acceptable to the Kalakshetra Foundation, will make the tender or tenders liable to be considered invalid. Tender(s) incorporating additional conditions by the tenderer(s) are liable for rejection.

9. At any time, prior to the date of submission of bids/tenders, Kalakshetra Foundation for any reason, whether at its own initiative or in response to clarification(s) sought by prospective bidder/tenderers, may issue clarifications by amending the bid documents. All such amendments shall be notified and intimated by e- mail to all the tenderers. All such amendments have to be considered as mandatory constituent part of the tender document.

10. The tenderers shall fill up the **(Part I)** in prescribed format and submit the same duly signed on all pages and sealed as a token of their acceptance. Incomplete tenders i.e. “**Part-I**” without all the supporting documents, EMD and duly filled in, copy of valid certificates, Copy of GST registration certificate and PAN certificate, Address proof of the firm signed and stamped with official seal in all the pages will be rejected straightway without any reference to the tenderers.

11. The tenderers shall quote their rate in **percentage above or below** the cost mentioned in the schedule of quantities (Financial Bid) – Part -II and submit the same duly signed and sealed. Overwriting in the Financial Bid is not permitted and shall be rejected straightway without any further reference.
12. Conditional tenders shall not be accepted.
13. Tenders submitted via electronic transmission or through e-mail shall not be accepted.
14. In case the last date of receipt/opening of tender is declared as a holiday, then the last date of receipt of /opening of the tenders will be the next full working day.
15. The authorities of Kalakshetra Foundation do not bind themselves to accept mere lowest tender and reserves the right to reject or accept any or all tenders wholly or partially without assigning any reason whatsoever.
16. The bids shall be valid for a period of **150 days** from the date of opening of the tender.
17. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
18. Tender is not transferable. One tenderer shall submit only one tender.
19. Tenderer signing the tender must clearly, specify whether he/she is signing as Sole Proprietor, Authorized person, Partner, under Power of Attorney or as Director/ Manager/Secretary etc., as the case may be.
20. In case the tenderer fails to submit any of the required documents as per tender document or found unsuitable to execute the tendered job shall not be considered and shall be rejected straight away without any further reference.
21. The successful contractor shall not transfer wholly or partially the order of work to any other person(s) / firm / company for any reason whatsoever and in which case the order shall automatically stand cancelled.
22. Tender document submitted by the participants should be concise and contain only relevant information as required under this tender.
23. The participant would be responsible for all of its expenses, costs and risks incurred towards preparation of the tender document, attending any pre-bid meeting and visiting the site or any other location in connection therewith. Kalakshetra Foundation shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the tender process.
24. Technical specification as per the tender /schedule, work shall be followed for execution.

## **GENERAL TERMS AND CONDITIONS**

1. The successful tenderer shall commence the work within **4 (four)** working days from the date of award of work. The duplicate copy of the award letter duly signed with official stamp on all the pages to be submitted as a token of acceptance of the order.

2. The contractor shall also arrange for proper storage /handling of the equipment's at site, during supply, installation, testing and commissioning.

3. All precautions not to damage the Kalakshetra Foundation properties shall be taken by the contractor. If any damage is caused to any structure, building, trees etc. the same shall be made good by the contractor at his cost to the satisfaction of Kalakshetra Foundation authority concerned.

4. Some restrictions may be imposed by the security staff etc., on the working in the campus and for movement of labour, materials etc. The contractor shall be bound to follow all such restrictions/instructions and nothing extra shall be payable on this account.

5. The contractor shall be responsible for any accident at the site of work and consequences thereof.

6. It shall be deemed that the contractor shall satisfied himself as to the nature and location of the work, transport facilities etc. and the department will bear no responsibility for lack of such knowledge and the consequences thereof.

7. **General Terms of payment: -**

**a) The rate quoted should be percentage.**

**b) Tender should be submitted in sealed cover along with the Earnest Money of **Rs. 56,931/- (Rupees Fifty six thousand nine hundred thirty one only)**. The EMD is to be furnished in the form of Account Payee Demand Draft from any of the schedule bank/ Nationalized Bank drawn in favour of **KALAKSHETRA FOUNDATION** payable at Chennai. EMD in any other form will not be accepted as valid EMD. EMD submitted by other bidder/tenderers will be refunded within 15 days after the award of contract. No interest will be paid on the Earnest Money deposited with the Kalakshetra Foundation. Earnest Money deposit in respect of the successful tenderer will be retained with the Kalakshetra Foundation until entire work as per terms and conditions of the tender is completed. If the successful tenderer fails to execute the order strictly as per the terms and conditions of the tender, EMD shall be forfeited forthwith after cancellation of the concerned order. **Tender document without EMD shall be treated as invalid and liable for outright rejection.****

**c) Performance Guarantee /security deposit: Performance guarantee / Security deposit at the rate of **3% (three)**of the tender value shall be furnished within **(4) four** working days by the successful tenderer/ bidder/tenderer after receipt of award letter. Performance Guarantee should be in the form of Account Payee Demand Draft / Fixed Deposit / Banker's Cheque, Bank Guarantee from any of the Nationalized Banks or from any of the scheduled banks, validity for a period of **6 (six)** Months.**

d) Performance/Security deposit amount will not bear any interest of whatsoever. This performance/ security deposit amount will be refunded in the final bill after adjusting dues if any to the Kalakshetra Foundation from the contractor subject to terms and conditions as per the tender document.

d) The performance / security deposit amount will be forfeited in case of breach of contract, deduction of any dues payable to Kalakshetra Foundation on whatsoever amount, deduction of any liability / damages incurred by Kalakshetra Foundation, on behalf of the service provided / contractor in the discharge of his / their obligations under this tender or contract.

e) No advance payments shall be released. Part bill payment for minimum value of Rs.10 (Ten) lakh, shall be released based on progressive of work and work done. Final payment will be paid at the end of successful completion of work on submission of final bill, either by cheque or RTGS/NEFT within 30 (Thirty) working days.

f) **2% (Two percentage) Retention amount** on the total value of work will be deducted at the time of passing the bills. The retention amount withheld by KF will be returned at the end of defects liability period of one year (**12 Months**). No interest will be paid for the retention amount.

g) Income Tax, GST TDS whichever is applicable at the prevailing rates as applicable from time to time shall be deducted as per extant rules. **Quoted rates should be inclusive of GST, all taxes as applicable, loading, unloading, transportation in all respects.** No claim extra towards taxes, transportation etc. will be entertained.

h) The prices quoted by the bidder/tenderer shall remain fixed during the entire period of contract i.e. **150 days** and shall not be subject to variation on any account. Revision of rates will not be permitted for any reason during the original execution period. During the extended period if there is any excess expenditure towards tax, it has to be borne by the contractor but if any reduction the benefit will be passed on the Client / Kalakshetra Foundation.

i) In the event of failure of work action will be taken to rescind the work and the work will be get through other agencies at contractor's risk and cost.

j) During the progress of work, the Contractor/representative shall remain in touch with the Kalakshetra Foundation authorities and ascertain from them whether any excess over sanctioned cost is anticipated and/or has already occurred.

8. **Time of Completion:** - Time is the essence of the contract. If contractor fails to complete the work within stipulated period, Liquidated Damage (L.D.) @1% of actual contract amount per day shall be recovered from the bill of the successful tenderer subject to a maximum of **10%** of the contract amount/work order value.

9. **Insurance:** - The contractor shall take all insurances at his cost to cover all kinds of risks from the time the materials / works till handing over to KF. Contractors all risk insurance inclusive of damage during transportation, fire, Storage, erection testing and commissioning policy for the full contract value. Workmen compensation policy for the employees of the contractor at site.

10. **TERMINATION OF AGREEMENT:** - The agreement/work order herein may be terminated at any time by either party by giving a written notice of 15 days to the other party.

11. **ARBITRATION CLAUSE:** - In the event of any dispute arising out of or in connection with this tender/contract/work order, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Director, KALAKSHETRA FOUNDATION or any other officer nominated by the Director, KALAKSHETRA FOUNDATION for arbitration whose decision shall be final and binding on the parties. The proceedings before the Arbitrator would be governed by the provision of the Arbitration and Conciliation Act, 1996. The place of arbitration shall be Kalakshetra Foundation, Chennai.

12. The courts of Chennai will have exclusive jurisdiction for any issue/ dispute arising out of or in connection with the contract including relating to the arbitration proceedings.

### **Special conditions**

- a. The Bidder/tenderer / supplier/ contractor should have similar experience in the field of construction of RR (Random rubble stone) compound work or similar works done.
- b. It shall be deemed that the contractor shall satisfied himself as to the nature and location of the work, transport facilities, availability of land for setting up of camp etc. The department will bear no responsibility for lack of such knowledge and the consequences thereof.
- c. **Electrical Power:** The electrical supply is arranged by the Kalakshetra Foundation, the cost of the consumption of electrical units has to be paid by the contractor as per the conditions.
- d. **Water supply for construction works:** The contractor shall have to arrange for the water sources arrangements for the construction works.

## **ADDITIONAL CONDITIONS AND SPECIFICATIONS:**

The additional specifications given below are not substitute to CPWD specifications or IS specifications. These shall be read along with CPWD specifications or IS specifications.

1. The work shall be carried out using metric dimensions only and shall be measured and paid in metric dimensions. F P S units, if any, mentioned in drawings etc. are for guidance only.
2. Wherever any reference to any Indian Standard Specification occurs in the documents relating to this contract the same shall be inclusive of all amendments issued there to or revision thereof if any, up to the date of receipt of bids.
3. Unless otherwise specified in the schedule of quantities the rates for the various items are for all heights and locations.
4. Unless otherwise specified in the schedule of quantities the rate for the items of the work shall be considered, as inclusive of pumping out or bailing out water, if required, for which no extra payments will be made. This will include water encountered from any source, such as rains, floods, sub-soil water table being high or due to any other cause whatsoever.
5. The bidders shall study the item description, the relevant drawings and satisfy him the item of work to be carried out.
6. The dismantling wherever required shall be done in a manner so that no other portions of the building or its fixtures are damaged. If any damage done to the building it shall be made good by the contractor at his own cost and no claim what so ever shall be entertained on this account.
7. The malba/garbage generated at site due to construction activities shall be removed from the Site to the location specified by Kalakshetra Foundation.
8. The contractor shall keep & clean the site thoroughly by removing scaffolding, surplus materials, rubbish, equipment left out of work and make clean clear the site around working site to the complete satisfaction of the Kalakshetra Foundation authorities before the work is treated as completed.
9. **CONDITIONS FOR CEMENT:** The contractors shall procure 33 grade (confirming to IS: 1489 (Part I)-2015 (confirming to IS:4031) Portland puzzolana cement for the work, from reputed manufacturers of cement, approved by CPWD i.e. M/s.ACC, L&T, J.P. Rewa, Vikram, JK. Cement, Shri Cement, Birla Jute and Cement Corporation of India etc.
10. **CONDITIONS FOR REINFORCEMENT STEEL:** - The contractor shall procure IS marked TMT bars of various grades from the steel manufacturers such as SAIL, TATA Steel Ltd., RINL, Jindal Steel & Power Ltd. and JSW Steel Ltd. or their authorized dealers having BIS license for IS: 1786- 2008 as approved from CPWD.
11. The standard sectional weights referred to shall be as in Table 5.4 in para 5.3.4 in revised CPWD specifications 2009 Vol. I will be considered for conversion of length of various sizes of TMT bars in to standard weight.

12. Special condition for structural steel (Channel, Angle, steel plates, Structural hollow Tubes & R.S. Joist) The contractor shall procure structural steel sections Channel, Angle, steel plates, Structural hollow Tubes & R.S. joint) from primary / reputed manufacturers (M/s. SAIL, Tata Steel Ltd, RINL, Jindal Steel & Power Ltd. and JSW & R.S. joint) as approved from CPWD.

13. The Contractor shall not stack building material / malba / muck/ rubbish on the land or road of the Kalakshetra Foundation campus. The muck, rubbish etc. shall be removed periodically as directed by the Kalakshetra Foundation authorities from the site of work.

14. All required materials like cement, steel, sand & stone aggregates, chips etc. shall be arranged for the works by the contractor. No material shall be issued by Kalakshetra Foundation.

15. All the tools, plants & safety of works arrangement will be borne by the contractor.

16. All the concrete works, mixture machine shall be used for lean concreting at the base, PCC and RCC works.

17. The safety measure arrangement for the safety of men and materials shall be made by the contractor as per site requirement at his own cost and risk.

18. The contractor shall use proper measuring box for mixing (volumetric ratio basis) of concrete ingredients and cement mortar work. The mixing of concreting work shall be undertaken in the presence of Kalakshetra authorities.

19. The contractor shall ensure adequate water proper curing days for the works i.e concrete works, brick work and finishing plastering works etc. as per standard days of curing as per the direction of Kalakshetra Foundation authorities.

20. The work shall be carried out using metric dimensions only and shall be measured & paid in metric dimensions. F P S measurements, units if any mentioned in drawings is for guidance only.

21. The bidders shall study the item description, the relevant drawings and satisfy him the items of work to be carried out.

22. **Measurements:** Length and breadth of superficial area of the finished works shall be measure correct to a centimeter. Area shall be calculated in square meter correct to two decimal places. No deduction will be made to openings of area up to 40 square decimeters nor shall extra payment be made either for any extra materials or labour involved in making such openings. For openings exceeding 40 square decimeters in area, deduction in measurements shall be made but extra payment will be made for any extra materials or labour involved in making such openings.

23. **Rate:** The rate shall include the cost of all materials + Labour involved in all operation described above including scaffolding etc., plus GST if any required in all respects.

## **24. MATERIALS**

### **LIST OF APPROVED MATERIALS / BRANDS**

S.No. Materials Vendors

#### **1 Concrete works**

1.1 Cement OPC / PPC ACC, Ultratech, Coromandel, Ramco, Deccan, Dalmia,

#### **2 RCC works**

2.2 Reinforcement steel SAIL, TATA (Tisco), RINL, JSW

#### **3 Structural Steel**

3.1 Structural steel SAIL, TATA (Tisco), RINL, Jindal

#### **4 Finishing**

**Paint, Primer, OBD, Acrylic paint,**

**Emulsion paint**

**Asian, Berger, ICI Dulux, Nerolac, Nippon**

5 Epoxy paint Asian, Berger, Shalimar

6 Barbed wire ISI approved quality standard

(Part-I)

F.No. A-78 /15/2023 -24/KF Dated-31.07.2023

To  
The Director,  
Kalakshetra Foundation  
Thiruvanmiyur,  
Chennai – 600 041.

Date:

Dear Sir/Madam,

**SUB: Tender for – Name of work: “Construction of Random Rubble Compound wall inside the Kalakshetra Foundation, Thiruvanmiyur, Chennai 600 041.”**

With reference to your tender enquiry cited above, we are pleased to enclose the Part-I for your kind consideration (as per prescribed format).

Company profile

i	Name of the agency/Contractor	
ii	Mailing address of the agency with PIN Code	
iii	Status of the Agency: Proprietor / Partnership / Regd. Company / Co-op. Society	
iv	Contact details	
	Telephone numbers(s)	
	Fax number(s)	
	E-mail address	
	Website	
v	GST registration No	
vi	PAN no.	
vii	Trade license no.	
viii	Bankers and their address along with type of Account & Account No	
ix	E.M.D details	
x	Registration certificate in current updated status from CPWD/State PWD/ Railways Dept./BSNL/Reputed Central or State PSU's/Autonomous body/Similar Govt. agencies contract works Certified copy to be enclosed enclose proof	
xi	Certified copy of the works completion / experience certificate for completed works for the past 5 years, to be enclosed	

We confirm that we shall abide by all the tender conditions and we do not have any additional conditions.

Thanking you,

Yours faithfully,

Signature with date and name of the signatory

Name of the Agency with Seal

Note: You may please attach a separate sheet as annexure for providing the details

## कलाक्षेत्र प्रतिष्ठान

### KALAKSHETRA FOUNDATION

THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

#### FINANCIAL BID DOCUMENT - (Part-II)

The Director  
Kalakshetra Foundation  
Thiruvanmiyur, Chennai

Dear Sir/Madam

SUB: - Tender for – Name of work: “**Construction of Random Rubble Compound wall inside the Kalakshetra Foundation, Thiruvanmiyur, Chennai 600 041**”

With reference to your tender enquiry cited we are pleased to enclose the following as our financial bid for your kind consideration (as per given format).

#### SCHEDULE OF QUANTITIES

S.No	Description of Items	Qty	Unit	Rate	Amount
1	Earthwork in excavation by mechanical means (hydraulic excavator/ manual means in foundation trenches or drains ( not exceeding 1.50 meter in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift up to 1.50 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m				
	All Kinds of soil	206.40	cum	286.85	59205.84
2	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level:				
	1:4:8 ( 1 cement: 4 coarse sand:(zone III) derived from natural sources	31.00	cum	6326.05	196107.55
3	Random rubble masonry with hard stone in foundation and plinth including levelling up with cement concrete 1:6:12 (1 cement: 6 coarse sand: 12 graded stone aggregate 20 mm nominal size) up to plinth level with:				
	Cement mortar 1:6 ( 1 cement : 6 coarse sand)	126.70	cum	6653.45	842992.12
4	Random rubble masonry with hard stone in superstructure above plinth level and up to floor five level, including leveling up with cement concrete 1:6:12 (1 cement: 6 coarse sand: 12 graded stone aggregate 20 mm nominal size) at window sills, ceiling level and the like:				
	Cement mortar 1:6 ( 1 cement : 6 coarse sand)	142.50	cum	8275.70	1179287.25
5	Extra for random rubble masonry with hard stone in:				
	Square or rectangular pillars	27.50	cum	787.05	21643.88
6	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying priming coat of approved steel primer all complete.	600.00	kg	111.95	67170.00

7	Finishing with epoxy paint(two or more coats) at all locations prepared and applied as per manufacturers specifications including appropriate priming coat, preparation of surface, etc. complete				
	On steel work	24.00	sqm	201.70	4840.80
8	Providing and laying cement concrete in retaining wall, return walls, walls (any thickness) including attached pilasters, columns, piers, abutments, pillars, posts, struts, buttresses, string or lacing courses, parapets, coping, bed blocks, anchore blocks, plain window sills, fillets, sunken floor etc., up to floor five level, excluding the cost of centering shuttering and finishing				
	1:2:4 (2 cement : 2 coarse sand (zone-III) derived from natural sources: 4 graded stone aggregate 20 mm nominal size derived from natural sources	12.00	cum	9375.20	112502.40
9	Pointing on stonework with cement mortar 1:3 (1 cement : 3 fine sand)				
	Flush/Ruled pointing	981.80	sqm	319.35	313537.83
10	Cement plaster in (fine sand)				
	12 mm cement plaster of mix:				
	1:4 (1 cement : 6 fine sand)	33.20	sqm	294.85	9789.02
11	centering and shuttering including strutting, propping etc., and removal of form work for:				
	Retaining walls, return walls, walls (any thickness) including attached pilasters, buttresses, plinth and string courses fillets, kerbs and steps etc.,	33.20	sqm	669.55	22229.06
12	Supplying and fixing glass pieces on coping with cement slurry in all respects	86.20	sqm	200.00	17240.00
	Sub total				2846545.75
	Rounded to (in Rs)				2846546.00
	Percentage above or below the estimated cost % in Figures & Words				
	Total cost Rs. in figures & words				

**The bidder/tenderer is need to quote the percentage only above or below or at par with the estimated cost to cover all the rates of item.**

The percentage shall be written in 2 (two) place of decimal

The quoted rates are inclusive of GST and all taxes.

We confirm that we abide by all the tender conditions and we do not have any additional conditions.

Signature with date and name of the signatory

With complete address and seal

Address Tel. No/Mob. No:

**कलाक्षेत्र प्रतिष्ठान**  
**KALAKSHETRA FOUNDATION1**  
THIRUVANMIYUR, CHENNAI- 600 041 PH- 044- 24524057 / 0836

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**CHECK LIST FOR BIDDER/TENDERERS**

S.No	Documents	Yes/No Or N/A	Pg. No
1.	EMD DD No.: Amount Date:		
2.	Whether all the pages are stamped and signed and property tagged with all documents ?		
3.	Whether price Bid (Part II) /Tender form is filled up?		
4.	Whether Technical bid (Part I) is filled up?		
5.	Whether self-attested copy of registration of the firm (for partnership firm or Pvt. Ltd/Public Ltd company) is attached?		
6.	Self-attested copy of PAN Card		
7.	Self-attested copy of GST Certificate		
8.	Self-attested copy of experience certificate / completed works		
9.	Self-attested contractor enlistment registration copy		
10.	Self-attested – similar works Experience Certificate, Orders executed		
11.	Any other relevant document(s) ITR filing copy for last three years		

(Signature of the bidder/tenderer)

Name and address (with seal)