



(An Autonomous Body under the Ministry of Culture, Government of India)
Thiruvannamiyur, Chennai- 600041.

Invites applications for the following posts purely on temporary and on contract basis for a period of one year until further orders whichever is earlier.

	Post	No of post	Monthly remuneration (Consolidated)
1	Consultant (Administration) Rukmini Devi College of Fine Arts	1	Rs. 30,000/-
2	Consultant (Audio-Video Archives)	1	Rs. 25,000/-

1. Consultant (Administration) for Rukmini Devi College of Fine Arts

Qualifications required	Essential: Graduation; Desirable: Post Graduation
Experience	Experience in administration/establishment matters in Central Government Organization/Universities/Colleges/Government run educational institutions. Should possess Computer skills viz., MS Word and Good drafting skills in English
Age limit	Not exceeding 65 years of age as on the closing date for receipt of applications and minimum age to apply is 50 years.
Remuneration	Rs.30,000/- per month subject to TDS. .

2. Consultant (Audio-Video Archives).

Qualifications required	1) Bachelor Degree from a recognized University preferably in Audio-Visual Communication 2) Experience in video editing such as FCP, adobe Photoshop 3) Good Communication skills in English. 4) Familiarity with audio visual archiving
Preferable	Knowledge of Bharatanatyam and Carnatic Music will be an added advantage
Age	Not exceeding 50 years of age on the closing date of applications and minimum age to apply is 30 years.
Remuneration	Rs. 25,000/- per month subject to TDS

Application, as per the format below, should be addressed to the Director, Kalakshetra Foundation, Thiruvannamiyur, Chennai - 600 041 on or before **31.01.2023.**



(An autonomous body under Ministry of Culture, Government of India)
Thiruvananthapuram, Chennai – 600 041

Application for the post of **Consultant (Administration)** on Contract—
 Rukmini Devi College of Fine Arts

1. Applicant's Name (in Block letter)					Pl paste a recent passport size photograph
2. Mother's name					
3. Father's Name					
4. Address for communication					
5. Mobile No					
6. Email Address					
7. Aadhar Number (optional)					
8. PAN Number					
9. Date of Birth (DD/MM/YY) Age as on closing date for submission of application					
10. Nationality					
11. Gender					
12. Educational qualification:					
S.No	Qualification	Board/University	Year of Passing	Percentage/CGPA	

13. * Experience

Name of Institution	Designation	Nature of duties performed	Period of service	
			From	To

14. * Describe your experience in the following areas:

i)	Administration/establishment matters in Government organization/Universities/ Colleges/Government run educational institutions.	
ii)	Computer skills	

15.	Knowledge of Indian Languages	To read	To Speak	To Write

16. How do you consider yourself suitable for this post?

17. Any other information, you wish to add:	
18. I declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information, being found suppressed/false or incorrect or ineligibility detected before or after the examination, my candidature/appointment is liable to be cancelled and my all claims for the recruitment will stand forfeited. I also understand that in case of selection, the appointment is purely on temporary basis with no opportunity/claim for regular appointment.	
Place	
Date	
	Signature of the Candidate

* Enclose a separate sheet, if the space above is insufficient.



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Thiruvannamur, Chennai – 600 041

Application for the post of **Consultant (Audio-Video Archives)** on Contract

1. Applicant's Name (in Block letter)					Pl paste a recent passport size photograph
2. Mother's name					
3. Father's Name					
4. Address for communication					
5. Mobile No					
6. Email Address					
7. Aadhar Number (optional)					
8. PAN Number					
9. Date of Birth (DD/MM/YY) Age as on closing date for submission of application					
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12. Educational qualification:					
S.No	Qualification	Board/University	Year of Passing	Percentage/CGPA	

13. * Experience

Name of Institution	Designation	Nature of duties performed	Period of service	
			From	To

14. * Describe your experience in the following areas:

i)	Experience in Video editing using software such as FCP, adobe photo shop	
ii)	Your knowledge of Bharatanatyam and Carnatic Music	

15.	Knowledge of Indian Languages	To read	To Speak	To Write

16. How do you consider yourself suitable for this post?

17. Any other information, you wish to add:	
18. I declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information, being found suppressed/false or incorrect or ineligibility detected before or after the examination, my candidature/appointment is liable to be cancelled and my all claims for the recruitment will stand forfeited. I also understand that in case of selection, the appointment is purely on temporary basis with no opportunity/claim for regular appointment.	
Place	
Date	
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* Enclose a separate sheet, if the space above is insufficient