

KALAKSHETRA FOUNDATION
(An Autonomous body under the Ministry of Culture, Government of India)
Thiruvanmiyur, Chennai 600041

Recruitment to the post of Professor (Music) on deputation

1. One post of Professor (Music) is vacant in Rukmini Devi College of Fine Arts, a unit of Kalakshetra Foundation, an autonomous body under Ministry of Culture, Govt. of India. The post is in VII Tamil Nadu Pay Commission scale of Rs.56100-177500 i.e. Level 22 of VII Pay Commission Pay Matrix, Group-A. In terms of Recruitment Rules, the post is to be filled on **Deputation (with Short term contract)**.

2. Job description

- i) Handle Diploma and Post-Diploma practical classes including theory;
- ii) Complete entire curriculum within the specified time;
- iii) Assess the learning quality of each student and accordingly supplement additional instructions, if any, as required;
- iv) Hold regular meetings with parents and guardians and apprise them about the regularity in attendance, ability to learn, progress made in learning and any other relevant information about the child; and
- v) To assist the professors in organizing art festivals and celebrations every year;
- vi) To accompany for the Kalakshetra repertory productions;
- vii) To read and write music notations;
- viii) To co-ordinate with dance section in organizing art festivals and other celebrations at Kalakshetra;
- ix) To conduct rehearsals for all dance-dramas in co-ordination with dance section;
- x) Perform such other duties as may be prescribed by the Principal or by the administration of the Kalakshetra Foundation.

Eligibility for Deputation including Short Term Contract:

- (a) Assistant Professor (Music) working in Government service holding analogous posts or having 8 years regular service in the Pay Level 16 of Tamil Nadu Government Pay Scales (Rs.36400-115700)

(b) **Qualification:—**

Essential:

- (a) Class Xth Pass
- (b) Diploma or degree or post diploma holder from a recognized institution in the particular field.
- (c) Able to handle final year Diploma and post diploma program classes with theory
- (d) Should be able to sing for dance programs and dance-dramas of Kalakshetra.
- (e) Ability to read and write music notations.

Desirable:

- (i) Graduate of a recognized university or equivalent
- (ii) Ability to play an instrument in respect of vocal professors and be able to sing in respect of Professors in instruments while handling classes.
- (iii) Knowledge of a south Indian language/Hindi.
- (iv) A grade artist of AIR of 5 years standing.

3. The maximum age limit for appointment on deputation including Short Term Contract **shall be not exceeding 56 years on the closing date of receipt of application.**

4. Application has to be made in the prescribed proforma which can also be downloaded from website: www.kalakshetra.in → Links → Others → Vacancies. Application along with copy of all relevant documents viz. cadre clearance, vigilance clearance, copy of APARs (for the last five years viz. 2017-18 to 2021-22) routed through proper channel, should reach **The Director, Kalakshetra Foundation, Tiruvanmiyur, Chennai 600 041, on or before 19.09.2022.** Applications received after the last date or otherwise found incomplete will not be considered and will stand rejected.

5. The cover containing the application should be super scribed “Application for the Post of Professor (Music), Rukmini Devi College of Fine Arts, to the Director, Kalakshetra Foundation.

Director
Kalakshetra Foundation

**Application for the post of Professor (Music),
Kalakshetra Foundation**

**Affix passport
photo of self**

| | |
|---|--|
| 1. Name and address (in Block letters): | |
| 2. Mobile No. | |
| 3. Email address | |
| 4. Date of Birth (In Christian era) | |
| 5. Date of retirement under Central/State Government: | |
| 6. Educational Qualifications | |
| 7. Service to which you belong | |
| 8. Please indicate which of the qualifications do you possess? (i) Do you hold analogous post on regular basis in Level-22 of VII TN Govt Pay Matrix? OR (ii) Do you possess 8 years' regular service in the grade rendered after appointment thereto on a regular basis in posts in Pay Matrix (VII Pay Commission | |

| | |
|--|--|
| Pay Scale Rs.36400-115700 or equivalent in the parent cadre or Department; | |
| 9. Please state whether in the light of entries made by you above, you meet the requirement of the post. | |

10. Details of employment, in chronological order, enclose a separate sheet, duly authenticated by your signature if the space below is insufficient:

| Office/ Organisation | Whether Central Govt./ State Govt./ University/ Res. Institutions/ PSU/ Statutory/ Autonomous Organisation | Post held with Pay Level | Period of service | | Nature of appointment (regular/ ad- hoc/ deputation) | Nature of Duties with brief details of works performed during the appointment |
|-------------------------|---|--------------------------------------|----------------------|----|--|---|
| | | | From | To | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| | |
|--|--|
| 11. Nature of present employment i.e. ad-hoc or (Temporary) quasi-permanent or permanent | |
|--|--|

| | |
|--|--|
| <p>12. In case the present employment is held on deputation/contract basis, please state:</p> <p>(a) The date of initial appointment (b) Period of appointment on deputation/contract</p> | |
| <p>13. Additional details about present employment. Please state whether working under:</p> <p>(a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) PSU (f) Universities</p> | |
| <p>14. Are you in VII Pay Commission pay level? If yes, give the date from which the revision took place (Please indicate the pre-revised scale, as well)</p> | |
| <p>15. Existing total emoluments drawn per month.</p> | |
| <p>16. Additional information, if any, which you would like to mention in support of your suitability for the post. (Please enclose a separate sheet):</p> | |
| <p>17. Whether belong to SC/ST/OBC</p> | |
| <p>18. Remarks, if any</p> | |

Place:

Signature of Candidate

Date:

Annexure-II

(Certificate to be furnished by the employer / Head of Office/Forwarding Authority)

Certified that the particulars furnished by Shri/Ms. _____ are correct and he/she possesses qualifications and experience mentioned in the vacancy circular.

Also certified that:

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____.
- (ii) His/her integrity is certified.
- (iii) The photocopies of the APARs for the last 5 years i.e. for the year from 2017-18 to 2021-22 duly attested are enclosed.
- (iv) That no major/minor penalty has been imposed on the applicant in last 10 years.
- (v) The cadre controlling authority of the applicant has given its clearance for his applying for the above post.

(Signature with seal of the authorized signatory on behalf of the employer)